

**Rochelle Park Board of Education  
Regular Meeting– 8:00 P.M.  
November 14, 2011**

- I. Call to Order and Flag Salute**
- II. Roll Call 7-0**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Mr. Robert Verhasselt, Vice President	X	
Mr. Sam Allos	X	
Mrs. Teresa Cravello	X	
Mr. Jay Esposito	X	
Mrs. Maria Lauerma	X	
Mr. Mark Scully	X	
Mrs. Patricia Bilka, President	X	

Others Present:

- Fredrik Oberkehr, Superintendent/Board Secretary
- John DiPaola, Business Administrator
- Ellen Kobylarz, Board Recording Secretary/Board Secretary Pro Tem

**III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

**IV. Superintendent’s Report-** Dr. Oberkehr reported the following:

- There will be a resolution on the agenda to approve several teacher workshops.
- Dr. Oberkehr reported on the reports that were submitted to the State Department of Education during the months of October/November.
- School Violence Awareness Week was held the week of October 17 2011. Activities will be reported in the Principal’s Report.
- There will be a resolution to approve two Library volunteers and two student volunteers.
- There will be a resolution to approve field trips for the Tag students, one to the Teen Arts Festival in the spring and two trips during the month of December for Holiday concerts at a local nursing home and the RP Senior center.
- There will be a resolution to approve an out of district placement
- Dr. Oberkehr reported that four Midland School students have been accepted to the Bergen county Middle School Chorus.
- There will be a resolution to approve a contract with the Hackensack School District for tuition
- There will be a resolution to approve a new Memorandum of Agreement with the Police Department.
- There will be a resolution to approve a job description for Latch-Key Lead person.

President Bilka asked the audience to join her in thanking Dr. Oberkehr for all he has achieved in the district during his time here at Midland

**Recognition of Students who scored a perfect 300 on the 2011 NJASK-**  
Mrs. Hurd Presented 15 students with awards.

**V. Business Administrator's Report-** Mr. DePaola introduced the  
**Audit Report from Nisivoccia**

**VI. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by Mr. Esposito, seconded by Mr. Allos, to open public comment at 8:58 p.m.

None

Roll Call 7-0

Motion carried

None

Motion by Mrs. Cravello, seconded by Mr. Scully, to close public comment at 8:59 p.m.

Roll Call 7-0

Motion carried

**VII. Items for Board Action - Resolutions**

**Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.**

**POLICY# 0168 – APPROVAL OF BOARD MINUTES**

**1. RESOLVED, that the Rochelle Park Board of Education approve the minutes of the following meetings:**

- a. **October 3, 2011 Caucus Meeting & Executive Session**
- b. **October 11, 2011 Regular Meeting & Executive Session**

Motion by Mrs. Lauerma seconded by Mr. Esposito

Roll Call 7-0

Motion carried

**POLICY #5200 - ATTENDANCE**

**2. RESOLVED: that the Board of Education approve the attendance report for the month of October 2011 as listed:**

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	454	1-Grade 3	1- PK+
Hackensack H.S.	116.5		1-Grade 8

Academies/ Technical Schools	<u>16</u>
Total	586.5

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9062	Possible Days	938
Days Present	8763.5	Days Present	909
Days Absent	298.5	Days Absent	29
% Present	96.7%	% Present	96.9%
% Absent	3.3%	% Absent	3.1%

Motion by Mr. Scully seconded by Mr Allos  
Roll Call 7-0  
Motion carried

**POLICY #3240 - PROFESSIONAL DEVELOPMENT**

**3. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the participation of the persons named at the following workshops/conferences:

Ellen Lender to attend “Psychiatric Clearance” at Bergen Community College on October 31, 2011 at no cost to the district for registration

C. Roskowski to attend “Science Challenges and Toys” & “Math Understanding Geometry” in Montclair on Nov. 30, 2011 & December 14, 2011 at no cost to the district for registration.

Masina Puleo to attend “Problem Solving: Problem Solving Outside the Box for More Effective Teaching and Social Skills Development” on February 3, 2012 in Oradell at no cost to the district for registration.

V. Aiello to attend “Handling Difficult Behaviors in the General Education Classroom” location to be announced on December 6, 2011 at no cost to the district for registration.

J. Ebersbach to attend “Annual Fall Conference NJ Association of School Librarians” on December 2-3, 2011 at a cost of \$75.00 to the district for registration.

Motion by Mr. Esposito seconded by Mr. Verhasselt  
Roll Call 7-0  
Motion carried

**POLICY #7430 - SCHOOL SAFETY**

**4. RESOLVED:** that the Board of Education approve the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

Motion by Mr. Allos seconded by Mr. Esposito  
Roll Call 7-0  
Motion carried

**POLICY #1400 JOB DESCRIPTIONS**

**5. RESOLVED:** that the Board of Education approve the Job Description for the following position.

**Latch Key Lead Person**

Motion by Mrs. Cravello seconded by Mr. Verhasselt  
Roll Call 7-0  
Motion carried

**POLICY #4125 – EMPLOYMENT OF SUPPORT STAFF MEMBERS**

**6. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following substitute teachers for the remainder of the 2011-12 school year at a rate of \$80.00 per day:

Debbie Leakas  
Jennifer Magnotta

Motion by Mr. Verhasselt seconded by Mr. Esposito  
Roll Call 7-0  
Motion carried

**7. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve Patricia Daubner to the position of Latchkey Lead for the 2011-2012 school year at an hourly rate of \$18.90.

Motion by Mrs. Lauerman seconded by Mr. Allos  
Roll Call 7-0  
Motion carried

**POLICY #9180 - SCHOOL VOLUNTEERS**

- 8. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve, with grateful appreciation, the following Library Volunteers and Student Volunteers for the 2011-2012 school year:

Maria Cox- Library  
Debbie Pallouras (Pending Criminal History) - Library  
Justine Daubner- Student  
Megan O'Donnell- Student

Motion by Mr. Scully seconded by Mr. Verhasselt  
Roll Call 7-0  
Motion carried

**POLICY #2340 – FIELD TRIPS**

- 9. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approve the following field trip request:

Mrs. Fletcher, Mrs. Weiner, Mrs. O'Brien and Dr. Sacco to accompany the Tag Art, Vocal & Instrumental Music students to "Teen Arts" in Paramus NJ on May 18, 2012 at a cost of \$350.00 to the district for registration, \$10.00 per student for busing to be borne by the parents.

Mrs. Weiner, Mrs. Fletcher & Mrs. Oles to accompany the Chorus to the Bristol Manor Nursing Home in Rochelle Park on December 8, 2011. Mrs. Weiner, Mrs. Fletcher, Mrs. Oles and Dr. Sacco will also accompany the Chorus and Instrumental Band to the Rochelle Park Senior Center on the same day at a cost to the district for busing.

Motion by Mr. Esposito seconded by Mr. Allos  
Roll Call 6-1  
Motion carried

**POLICY #5120 - ASSIGNMENT OF PUPILS**

- 10. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education approve the following special education placement and related services for the remainder of the 2011 - 2012 school year:

**CASE #:** 11-08  
**CLASSIFICATION:** SLD  
**PLACEMENT:** Shared Time Hackensack H.S./Ho-Ho-Kus @ Hackensack  
**RELATED SERVICES:**  
**TRANSPORTATION:**  
**TUITION:** \$55. Per day x 154 days = \$8,470.00

Motion by Mr. Allos seconded by Mr. Esposito  
Roll Call 7-0  
Motion carried

**FINANCE AND INSURANCE**

**Upon the recommendation of the Business Administrator to the Superintendent:**

**Monthly Budgetary Line Item Status Certifications**

**11. RESOLVED: that the Board of Education submit a request the county office to appropriate the remaining additional state aid in the amount of \$18,858.00 to account line 11-000-261-420-000**

Motion by Mrs. Cravello seconded by Mr. Allos  
Roll Call 7-0  
Motion carried

**12. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of June 30, 2011 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and**

**Further Be It Resolved, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).**

Motion by Mr. Verhasselt, seconded by Mrs. Cravello  
Roll Call 7-0  
Motion carried

**Board Secretary's Report**

**13. RESOLVED: that the Rochelle Park Board of Education accepts the Board Secretary's Financial Report for the month of June 2011**

**ATTACHMENT**

Motion by Mrs. Lauerma, seconded by Mrs. Cravello  
Roll Call 7-0  
Motion carried

**14. RESOLVED: that the Rochelle Park Board of Education accepts the School Treasurer's Financial Report for the month of June 2011.**

**ATTACHMENT**

Motion by Mr. Scully, seconded by Mr. Verhasselt  
Roll Call 7-0  
Motion carried

**POLICY #6510 – PAYROLL AUTHORIZATION**

**15. RESOLVED: that the Rochelle Park Board of Education approve the October 2011 payroll in the amount of \$ 413,805.76.**

Motion by Mr. Esposito seconded by Mr. Verhasselt  
Roll Call 7-0  
Motion carried

**POLICY #6350 – CONTRACTS**

**16. RESOLVED, that the Rochelle Park Board of Education approve the following tuition agreement between the Rochelle Park Board of Education and the Hackensack Board of Education as per the contract on file in the Superintendent's Office.**

Motion by Mr. Allos seconded by Mrs. Cravello  
Roll Call 7-0  
Motion carried

*Dr. Oberkehr stated- There has been ongoing discussion regarding Hackensack Tuition in 2010-2011 the tuition was \$11,648. This contracts its \$13,125. The audited rate they could charge would be \$15,500. In upcoming years Rochelle Park would have to makeup \$285,000. in arrears, the difference with this contract is that it prohibits them from doing so therefore rate is fixed.*

**POLICY #7510 USE OF FACILITIES**

**17. RESOLVED:** that the Rochelle Park Board of Education approve the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

<b>Group/Organization</b>	<b>Use Purpose/Room</b>	<b>Date</b>	<b>Rental Fee</b>
<b>RP Girl Scouts</b>	<b>Town Holiday Party/Multi Purpose Room</b>	<b>Friday, Dec. 9, 2011 from 5:30 p.m. to 9:30 p.m.</b>	<b>None</b>
<b>RP Recreation</b>	<b>Basketball/Multipurpose Room</b>	<b>Monday thru Fridays, November 28<sup>th</sup> thru March 30, 2012 from 6:30 to 9:00 pm – (whenever available)</b>	<b>None</b>
<b>Sacred Heart Basketball</b>	<b>Girls Cheerleading/Multipurpose Room</b>	<b>Monday and Wednesdays -11/28 thru March 2012 (coordinated with RP Recreation) Excluding 11/16, 2/8, 3/7 PTA Gen. Mtg)</b>	<b>None</b>

Motion by Mrs. Cravello seconded by Mr. Esposito  
Roll Call 7-0  
Motion carried

**POLICY#6830-AUDIT-ANNUAL COMPREHENSIVE FINANCIAL REPORT (CAFR)**

**18. RESOLVED:** that the Rochelle Park Board of Education accepts the Annual Comprehensive Financial Report for the fiscal year 2010-2011 as audited and prepared by Nisivoccia LLP of Mt. Arlington New Jersey, in compliance with code requirements; and

**BE IT FURTHER RESOLVED:** that the Board approves the 2010-2011 Audit and CAFR as presented, and direct the Business Administrator/Board Secretary to send a certified copy of this resolution to the Bergen County Superintendent of Schools.

Motion by Mr. Verhasselt seconded by Mrs. Cravello  
Roll Call 7-0  
Motion carried



**19. RESOLVED: that the Board approves/accepts the 2010-2011 School Audit Recommendations and the School Audit Corrective Action Plan.**

**ATTACHMENT**

Motion by Mrs. Lauerman, seconded by Mr. Scully  
Roll Call 7-0  
Motion carried

**VIII. Reports – Committee Action Items**

***Finance-** President Bilka reported- Covered by Audit*

***Education-** Mr. Esposito reported- 1<sup>st</sup> Marking Period ending, Learnia Pre Assessment, Grade Book access, Parent /Teacher conferences week of November 21<sup>st</sup> Monday & Tuesday all week will be 12:41 dismissal*

***Transportation-** Mrs. Cravello reported-There was an incident with Bus B being late but Dr. Oberkehr has resolved the issue.*

***Building & Grounds-** Mr. Verhasselt reported- Boiler repaired, budgeting for snow removal, soliciting bids for grass*

***Community & School Activities** Mr. Scully reported-Tree Lighting Town Hall December 2<sup>th</sup> 7PM. Carlock Field can be repaired- hoping repairs will be ok for spring soccer, fall soccer has only one or two weeks left. Basketball starting up. Flag football over 100 students participated with Maywood, mostly RP students 60/40% split. They had 8 teams and played 12 games. Next year looking to get more games with other towns and may need to use Midland again next year. Baseball is looking for a Babe Ruth league, would like to use of fields and would upgrade the field as well.*

***Legislation** President Bilka reported –everything pending*

***Policy** Mr. Allos reported-not much to report*

***Board/Staff Relations** Mrs. Lauerman reported-nothing to report*

***Negotiations** President Bilka reported-We did receive information and it is currently under evaluation*

***Joint Board meeting** Mrs. Cravello reported-the Hackensack PTA meeting will be on November 16<sup>th</sup>. National Junior Honor Society Nov 17<sup>th</sup>.*

***Bergen County School Boards** Mrs. Lauerman reported- Next meeting December 1<sup>st</sup> at Passaic Hills.*

***New Jersey School Boards** Mrs. Lauerman reported-She will be attending a conference on November 19, 2011. President Bilka stated that our representative at New Jersey School Boards has left.*

***Municipal Alliance Liaison** Mrs. Cravello reported-That Mr. Scarpa, Mr. Valenzuela & Mrs. Ouellette were all reelected in the last election. Congratulations. The last pickup for flood related debris will be on November 16<sup>th</sup>.*

**IX. Open to the Public (Any Item)**

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mr. Scully, seconded by Mrs. Cravello, to open public comment at 8:40 p.m.

Roll Call 7-0  
Motion carried

*Brian Cronin - Rochelle Ave RP, thanked Dr. Oberkehr on behalf of Sacred Heart girls cheerleading for use of the facilities. Asked if the tuition contract tie us to Hackensack High School for the next 5 years.*

*Dr. Oberkehr- responded by stating that neither party will seek consolidation or removal from agreement.*

*Mr. Cronin – asked when the contract will be published.*

*Dr. Oberkehr – it needs to be approved by Hackensack.*

*Mr. Cronin – then asked who is to handle the affairs when you are not here.*

*Dr. Oberkehr – stated he is available at all times to the Board.*

*Mr. DeGuzman 119 James St. RP.- inquired about the sports programs*

*Dr. Oberkehr- stated that the district has lost a lot of equipment.*

*Mr. DeGuzman – replied that we knew about those things.*

*Dr. Oberkehr – stated the Child Study Team HVAC unit issue is new as well as the snow removal.*

*Mr. DeGuzman- asked what happened with the snow removal. Did anyone contact the town? Stated Township will talk has anyone reached out to them?*

*Dr. Oberkehr- stated that he reached out the Mayor who stated he would get back to him.*

*Mr. DeGuzman- stated that the two board should talk*

*President Bilka- stated that the Board is in process of exploring all opportunities.*

*Mr. DeGuzman- asked what happened with pay to play*

*Dr. Oberkehr- stated that there is still a small window open to set up games. After the audit report circumstances changed recently the December Board meeting is the final opportunity.*

*Mr. DeGuzman- stated he spoke to one the coaches and asked if a pay reduction would be possible? He also asked if the town doesn't want to plow can they be charged to use the facilities.*

*President Bilka- stated the money all comes out of the same pocket, and then further reiterated that the Board is well aware of all building usage. No one on the board is happy with the situation.*

*Mr. DeGuzman- suggested that fund raising could be done along with corporate donations or other alternatives.*

*Dr. Oberkehr – stated he was sorry that he didn't have an answer.*

*Mrs. Poidomani-65 Forest Place RP asked if you found money would you bring back one, how do you pick?*

*Dr. Oberkehr- stated it would be hard to pick.*

*Mr. DeGuzman-119 James St. RP. Inquired as to what sports were kept.*

*Dr. Oberkehr- responded Gymnastics, the Board looked at # of students who participated.*

*President Bilka- stated that recreation provides baseball & Volleyball*

*Mr. DeGuzman- stated there is no Babe Ruth in Rochelle Park.*

*President Bilka- questioned no Babe Ruth for this year?*

*Mr. DeGuzman- stated no Babe Ruth*

*Mr. Scully- injected that a Babe Ruth team was being planned for next year.*

*President Bilka- added that this is why you need to speak up at budget time. It's important to be here in January and let us know what is important.*

*Mr. Valenzuela- Becker Ave RP. Commented on the snow plowing- and stated there should be a meeting between the Board of Education and the Township Committee to discuss the issue. He formally asked for an invitation to be sent the Board of Education. On December 14<sup>th</sup> the committee will meet he will address the issue and have the Township formally request a meeting between the two Boards.*

*Mr. Allos- stated that isn't there enough indicators that this is a done deal?*

*Mr. Valenzuela- stated he believes they could still talk about it.*

*Mr. Esposito agreed that the Board should have an open agreement but it goes both ways.*

*Mr. Valenzuela- stated his stance well documents we should begin at home.*

*Mr. Esposito- stated his discontent regarding the situation.*

*President Bilka- stated the Board will take Mr. Valenzuela comments under advisement.*

*Mr. Valenzuela- stated he has been very frank regarding where he stands, small town we can work together, we use this facility, we have to have that working relationship. He understands the feelings of one way. We only have four men bringing in a fifth to plow.*

*Mr. Esposito- It's hurting the kids*

*Mr. Valenzuela- I can only speak for myself-bridge any gap, will you take my advisement.*

*President Bilka- Thanked everyone for their comments.*

Motion by Mr. Verhasselt, seconded by Mr. Esposito, to close public comment at 9:40 p.m.

Roll Call 7-0

Motion carried

## **X. Announcements**

**The next Caucus Meeting will be held on December 5, 2011 at 7:30 PM in the Media Center, and the next Regular Meeting will be held on Monday, December 12, 2011, at 8:00 PM in the Media Center.**

## **XI. Executive Session Announcement (if needed)**

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

Personnel, Attorney/Client Privilege.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Lauerman, seconded by Mr. Allos to open Executive Session at 9:40 p.m.

Roll Call 7-0  
Motion carried

Motion by Mr. Scully, seconded by Mrs. Lauerman, to close Executive Session at 10:02 p.m.

Roll Call 7-0  
Motion carried

Motion by Mrs. Cravello, seconded by Mr. Allos, to resume Regular Meeting Agenda at 10:02 p.m.

Roll Call 7-0  
Motion carried

## **XII. Adjournment**

Motion by Mr. Esposito, seconded by Mr. Scully, to adjourn meeting at 10:02 p.m.

Roll Call 7-0  
Motion carried

Respectfully Submitted:

Ellen Kobylarz  
Board Recording Secretary  
Board Secretary Pro Tem